

SERVICES

Shred-N-Go, Inc. provides secure shredding solutions for the entire state of Minnesota, Western Wisconsin and Eastern North & South Dakota. Our customers have the options of the following services.

On-Site Shredding Service (Scheduled or Purge Service)

Confidential documents are consolidated into 95 - Gallon Carts for the most efficient and secure transportation to an On-Site mobile shredding unit. Our On-Site mobile shredding units provide fast, reliable, high-security solutions. Shredding is done On-Site, onboard the truck, and the destruction process is totally automated. Paper clips, binder clips, clasps or staples do not need to be removed from the paper material. A **Certificate of Destruction** is issued to the customer after destruction. The shredded paper stays locked and secured in the back compartment of the vehicle until the recycling process can begin. Our trucks shred paper at a rate of 5,000 pounds per hour, which is the fastest throughput in the mobile shredding industry. This translates to faster service and savings to our customers.

Off-Site Shredding Service (Scheduled or Purge Service)

Confidential documents are consolidated into 95 - Gallon Carts, which in turn, are emptied into a secure transfer vehicle for the most efficient transportation to our Off-Site shredding facility. After collection of material a Promissory Note acknowledging the chain of custody transfer to **Shred-N-Go, Inc.** will be issued. The paper stays locked and secured in the transfer vehicle. The transfer vehicle delivers paper material to our Off-Site secure shredding facility until the shredding process can begin. The material will be shred within 72 hours of being picked up from the customer. Paper clips, binder clips, clasps or staples do not need to be removed from the paper material. A **Certificate of Destruction / Invoice** is mailed to the customer after destruction. This translates to faster service and savings to our customers.

Off-Site Non-Paper Material Destruction

All non-paper material is destroyed Off-Site. Non-paper material includes diskettes, compact disks, hard-drives, videotapes, cassette tapes, microfiche, x-rays and other plastic based material. In addition, food waste and medical waste is not acceptable.

Shred-N-Go, Inc. will provide separate security containers for non-paper material.

NOTE: ALL NON-PAPER MATERIAL MUST REMAIN SEPARATE FROM PAPER MATERIAL. Recyclers will not take delivery of paper loads contaminated with plastic.

Send-N-Shred (Scheduled or On Call)

Send-N-Shred is **Shred-N-Go, Inc.**'s solution to provide SECURE destruction of documents for our low volume customers. Our Security Totes are specially designed for the secure shipment of your documents from you directly to our shredding facility.

How it works:

1. **Shred-N-Go, Inc.** ships special Security Tote(s) to you with our signed promissory note.
2. Fill Security Tote(s) with up to 50 lbs. of your documents.
3. Follow the instructions to apply the padlocks, tamper seal, and return label.
4. UPS® or FedEx® picks up your Security Tote(s) and delivers them directly to our shredding facility where your material is immediately destroyed.
5. Track your Security Tote via UPS® or FedEx® tracking number at either (www.ups.com or www.fedex.com).
6. A Certificate of Destruction / Invoice will be mailed to you verifying the destruction.



SHRED-N-GO, Inc.
Secure - Mobile - Document Destruction



Our Containers



Send-N-Shred

1-800-466-0202
763-551-4800
www.shredngo.com